

Dear Parents:

Our school messaging system for attendance has been repaired, and we will be using it this week to make automatic calls regarding attendance. It will choose students turned in absent and call the parent to make sure you are aware that the student was turned in absent. You may get a call even if you checked your child in late. If you do get a call after bringing your child to school late, please ignore the message. Always listen to the message before calling the front office.

In order to clear unexcused absences, students must turn in a parent note or doctor note. Please always send this note the first day your student returns to school.

If you get a message and you believe there is an error and your student is, in fact, at school, please e-mail Ms. Joslin at [njoslin@dcbe.org](mailto:njoslin@dcbe.org). If you are unable to e-mail, please call the front office at [615-740-5775](tel:615-740-5775). We will verify and correct any errors.

Thanks for all you do to make sure your student is here and on time. We appreciate your assistance.